MODEL CODE OF ELECTIONS FOR JHARKHAND OLYMPIC ASSOCIATION

Name of the Association: JHARKHAND OLYMPIC ASSOCIATION Election of Office Bearers and other members of Executive Committee for session .....

Election Bye-laws

1. **Short Title & Definitions:**

(a) (i) These Bye-laws shall be called the 'Election Bye-laws' and shall govern the conduct of Election of Office Bearers and Members of the Executive Committee.
(ii) In these Bye-laws, unless the context otherwise requires,
(iii) 'Clause' and' sub-clause' mean the clause and sub-clause of these Bye-laws;
(b) 'Executive members' mean members of Executive Body;
(c) 'Form' means the Form appended to these Bye-laws;
(d) JHARKHAND OLYMPIC ASSOCIATION Means JOA;
(e) 'Office Bearers' mean members of the Executive Body
(f) 'Rule' means the rule of Rules and Regulations of these Bye-laws;
(g) 'Website' means the website of the JOA.
(h) Memorandum shall mean the Registered Memorandum of Jharkhand Olympic Association.

2. **Executive Committee:**

(i) President (One)
(ii) Senior Vice President 6 (SIX)
(iii) Vice President 8 (Eight)
(iv) General Secretary 1 (ONE)
(v) Additional Secretary 6 (SIX)
(vi) Joint Secretary 8 (EIGHT)
(vii) Treasurer 1 (ONE)
(viii) Executive Committee Members 10(TEN)

3. **Manner of Election:**

(1) Office Bearers of JOA shall be elected by secret ballot.

(2) Election shall be held at the Annual General Meeting (AGM) in accordance with the procedure prescribed hereinafter, from amongst the representatives of the affiliated permanent Member from Affiliated State Sports Associations / District Olympic Associations and Member/s of IOA from Jharkhand as per the Memorandum of JOA.

4. **Electoral College (Process):**

(1) Each **Affiliated** State Sports Association as per the List provided by JOA shall have **two votes** at the elections of the Office Bearers and Executive Committee Members.

(2) For the purposes of sub-clause (1), each Permanent affiliated Member State Sports Association shall be represented by two members authorized by the President or Secretary General/Secretary of the affiliated Permanent Member unit; however; in case

President/Secretary General / Secretary nominates different persons(s); the person(s) authorized by the President shall be deemed to be the duly authorized person(s).

(3) Each Affiliated District Olympic Associations whose shall be represented by only one representative.

(4) Elected Office Bearers of Indian Olympic Association from Jharkhand shall have one Vote but they cannot nominate other person on their behalf.

(5) Each affiliated Member I.E. State Sports Associations/ District Olympic Associations shall intimate the name(s) of their representative(s) mentioned in sub-clauses (2) and (3), latest by ..... and such intimation shall be addressed to the President /General Secretary of JOA on their Associations official letter head duly signed with seal by President/Secretary General / Secretary of that member unit, so as to reach him on or before the aforesaid date by mail at jharkhandolympics@gmail.com or as Hard Copy by post at the office address of JOA; any change in the name of any authorized representative after ..... or any intimation received thereafter shall be permitted only with the approval of the President of JOA.

(5) The President/General Secretary or authorised representative of JOA shall prepare the list of the authorized representatives of the affiliated State Sports Associations/ District Olympic Associations in Form 1, and circulate a copy of the list so prepared by him to all Member units by email and also paste at Office of JOA with a copy to the Returning Officer latest by .....and also by display on the website of JOA and at official WhatsApp group of JOA.

(6) The President JOA shall also furnish a duly authenticated copy of the list mentioned in sub-clauses (5) to the Returning Officer as soon as may be after his appointment by the President of JOA under clause(V) below.

5. **Returning Officer**: As soon as may be before/after the issue of the Notice for the Annual General Meeting (AGM), the President of JOA shall nominate a person as Returning Officer for conduct of Election of Office Bearers and members of Executive Committee, in accordance with the provisions of these Bye-laws.

6. **Nomination of candidates:**

(1) The nomination of a candidate for election as Office Bearer or Member of the Executive Committee shall be made in Form 2.
(2) The nomination of candidate for election as Office Bearer or a Member of Executive Committee shall be proposed and seconded as follows;

PRESIDENT, SECTRETARY GENERAL & TREASURER: Should be proposed by three different Member Units authorised to vote and seconded by three different Member units than the proposer authorised to vote.For other posts one proposer and one seconder is required but they should not be from same unit/s

(3) Affiliated members whose name is included in the Electoral College list in Form 1, as authorised representative can be proposer &/or seconder.

(4) Each candidate shall be entitled to be nominated by not more than 3 (three) nomination papers.

(5) Each Nomination Paper may be Delivered Personally to the Returning Officer or its authorised nominee at a place decided upon by the Returning Officer, by the candidate himself/herself between ....., and/or **must be submitted through Email to the Returning officer on his mail ID ro.joaelections2025@gmail.com** till....., however the original copy of the Nomination Paper submitted through mail shall have to be submitted before or at the time of scrutiny of Nomination Paper by the Returning Officer or its Authorised Nominee.

(6) ***No person shall be eligible to nominate more than the number of posts for candidates to be elected in each category, either as proposer or seconder; and, if he/she so does, all such nomination paper shall be declared invalid.***

(7) No person shall be permitted to withdraw his/her name as proposer/seconder, once the nomination paper subscribed by him/her has been delivered to Returning Officer in person or by Email.

(8) As, soon as may be after ..... the Returning Officer shall prepare a list of all nominations received by him, post wise, in Form 3; and publish the same on JOA website and shall be placed at a visible place at office of the Returning officer and will be sent by Email to all the affiliated units of JOA on their Email id provided by JOA.

7. Scrutiny of Nominations:

(1) On ..... the Returning Officer or its Authorised nominee shall scrutinize each nomination paper, one by one, received by him, and determine its validity or otherwise.

(2) At the scrutiny of nominations, each candidate or one of his/her authorized representatives shall have the right to be present and raise any objection in relation to nomination of a candidate for the post for which he/she has failed his/her nomination.

(3) As soon as may be after the scrutiny of all nomination papers has been completed by him, the Returning Officer shall prepare a list of validly nominated candidates in Form 4 and the list shall be published on Notice Board of the Election office and on the JOA Website and shall be sent by Email to all affiliated Units.

8. Withdrawal of candidatures:

(1) Each candidate whose nomination has been found valid on scrutiny shall be entitled to withdraw

(2) his/her candidature, latest by ..... in person or through mail to the Returning Officer.

(3) Notice of withdrawal of candidature shall be submitted in Form 5, either by the candidate himself/herself or by a person duly authorized by him/her in writing or through Email.

(4) Notice of withdrawal of candidature shall be final and shall not be allowed to be cancelled.

(5) The Returning Officer shall accept the notice of withdrawal if he is satisfied as to the genuineness of the notice.

(6) As soon as may be after ..... the Returning Officer shall prepare the final list of contesting candidates in Form 6, display a copy of the said list on Notice Board of Election Office and also on JOA's Website. And also furnish a copy of the same to each of the candidates/their authorized representatives, if they so demand through Email.

(7) The name of the contesting candidates in Form 6 shall be arranged, for each post, in alphabetical order according to English alphabets.

9. Uncontested Returns; and Contested Elections:

(1) Where the number of contesting candidates for any post or category of post, in Form 6 is equal to the number of posts to be filled, all such contesting candidates shall be deemed to be duly elected unopposed to those posts, and it shall not be necessary to take a poll for election to such post.

(2) Where the number of contesting candidates for any post or category of post, in Form 6 is more than the number of posts to be filled, a poll shall be taken by secret ballot for those posts remaining unfilled.

(3) The ballot papers for these posts remaining unfilled shall be in Form 7 to Form 16 to be made individually for each post.

(4) The names of contesting candidates on the ballot papers shall appear in the same order as in Form6.

10. Poll:

(1) The poll for the Posts Remaining Unfilled under clause 9(2) above shall be taken post- wise, on ..... and shall commence During the AGM at the Agenda Item Elections, at The Ball Room, Hotel Holiday Home, Kanke Road, Ranchi

(2) Each contesting candidate can nominate one person. (If he/she so desires), only from amongst the Authorised Representatives list to be present at the Poll (Polling station).

(3) At the poll, each authorised representatives of Affiliated State Sports Association and District Olympic Association whose name is included in the Electoral College list in Form1, shall be entitled to–

(i) Cast one vote for each of the posts remaining unfilled, where only one such seat is to be filled;

(ii) Cast as many votes as are the no. of seats to be filled for any post, where more than one seat is to be filled. Explanation: It is hereby clarified that for the purpose of filling 8 Posts of Vice Presidents, each voter can cast up to EIGHT votes, and, like-wise,

(4) In case any voter casts his/her vote for more than number of Posts, or for example for more than 8 as sighted above for the post of 8 Vice Presidents his/her vote for that post shall be invalid.

(5) Each voter shall be required, before he is supplied with a Ballot paper, to give his/her signature on the authenticated copy of the Electoral College list in Form 1 used by the Returning Officer for taking the poll.

(6) The voter shall record his/her vote on the ballot paper in secrecy in a voting compartment specially provided for the purpose at the polling station.

(7) The voter shall record his/her vote on the ballot paper by placing a tick mark against the name of the candidate of his/her choice, and any other mark, like (x) etc. or word, placed on the ballot paper by him/her shall render the ballot paper liable to rejection.

(8) The tick-mark to indicate the vote shall be placed by the voter only by means of article specifically provided for the purpose by the Returning Officer, and a ballot paper marked otherwise by means of any pen, ball point pen, etc. by the voter shall render the ballot paper liable to rejection.

(9) The ballot paper marked by a voter shall be deposited by him/her in a ballot box specially prepared and sealed by the Returning Officer and placed at such a conspicuous place in the polling station that it shall be constantly visible to all present in the polling station.

(10) The Returning Officer shall close the poll at the appointed hour; however, all those voters who are present at the polling station at the appointed closing hour shall be entitled to vote even if the poll proceedings have to be continued for some more time.

(11) After all the voters referred to in sub-clause (9) have voted, the Returning Officer shall close the ballot box and shall not permit thereafter any person to vote.

(12) Polling will be done in below order: (1) President (2) Senior Vice President (3) Vice President (4) General Secretary (5) Additional Secretary (6) Joint Secretary (7) Treasurer (8) Executive Committee Members

11. **Counting of Votes:**

(1) The Returning Officer shall take up the counting of votes as soon as may be after the polling for all posts is complete.

(2) Each contesting candidate can nominate one authorized representative (as clarified in S. No. 10 (2)) and He/She shall be entitled to be present at the place of counting of votes.

(3) The Returning Officer shall take up the counting of votes, post-wise and category wise, where applicable.

(4) Each ballot paper on which a vote has been recorded in accordance with sub-clauses (3) to (8) of clause (10) shall be treated as one vote for the candidate for whom it has been validly marked; and if any ballot paper has been marked in violation of any of the aforesaid provisions of sub-clauses (3) to (8) of clause (10) shall be rejected by the Returning Officer.

(5) The votes validly cast for each of the contesting candidates shall be counted post-wise, and category-wise where applicable, and recorded in the descending order of the votes so cast for each candidate in Form 17.

(6) The Returning Officer shall thereafter ascertain the result of counting and, subject to the provisions of Rule 4 (a) (II) of the Rules, the candidates who have secured the maximum no. of votes in the said descending order, post-wise and category wise, where applicable, equal to the no. of seats to be filled for each post or category of posts, where applicable, shall be deemed to have been duly elected to those posts.

12. Declaration of Results:

The names of contesting candidates who shall be deemed to have been elected at the election in accordance with sub-clause (6) of clause (11) shall be declared as having been duly elected to their respective posts, by the Returning Officer at the Annual General Meeting (AGM) Meeting in the Form 18 on the day on the day of election.

(Dr. MADHU KANT PATHAK)
SECRETARY GENERAL

As approved in 2017

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